

# d'Albora

## Pollution Incident Response Management Plan (PIRMP)

### d'Albora Marinas - AKUNA BAY / CABARITA POINT

### NELSON BAY / THE SPIT / RUSHCUTTERS BAY

*(This public version contains extracts from the full PIRMP – please apply in writing for copies of the full version)*

#### 1.1 Reasons for this PIRMP

The Protection of the Environment Operations (General) Amendment (Pollution Incident Response Management Plans (PIRMP) Regulation 2012 requires the holder of an Environment Protection License to have a PIRMP available on its website.

d'Albora Marinas operate under the following Environmental Protection Licenses:

- **11212** – d'Albora Marinas **Akuna Bay**
- **10818** – d'Albora Marinas **Cabarita Point**
- **11213** – d'Albora Marinas **Nelson Bay**
- **11214** – d'Albora Marinas **Rushcutters Bay**
- **11211** – d'Albora Marinas **The Spit**

#### Activities:

- Boat mooring and storage – all Licenses
- Boat construction/maintenance (general) – Nelson Bay and Rushcutters Bay only

'If there is a risk of *material harm* to the environment, pollution incidents are to be notified immediately to Fire & Rescue NSW, the NSW EPA, NSW Dept. of Health, SafeWork NSW and the local council.'

#### 1.2 Objectives of this PIRMP

This PIRMP has been prepared in accordance with the requirements of Part 5.7A of the Protection of the Environment Operations Act 1997 and the Protection of the Environment Operations (General) Amendment (Pollution Incident Response Management Plans) Regulation 2012.

The objectives of this plan are to:

- Ensure timely and comprehensive communication about a pollution event to the Appropriate Regulatory Authority and other agencies, and to other people who may be affected by the event
- Minimise and control the risk of a pollution incident by identifying risks and developing suitable control measures

- Ensure the plan is properly implemented by trained staff, identify persons responsible for implementing it, and ensuring the plan is regularly tested for accuracy, currency and suitability

### C. Details of pre-emptive action

As part of its commitment to protection of the environment, d'Albora Marinas regularly engages with specialist contractors for the following services:

- Inspection, testing and routine maintenance of underground fuel tanks and related fuel systems
- Ground water sampling, analysis and reporting
- Statistical Inventory Reconciliation Analysis (SIRA) monthly reporting
- Essential Fire Safety Measures maintenance and reporting
- Environmental, safety, and insurance related auditing

In the event of a fuel spill, leak, or other harmful incident, the Manager and employees of each Marina are trained to follow d'Albora Marinas' **EMERGENCY PROCEDURES** and **POLLUTION INCIDENT DECISION flowcharts**, both of which have been designed to assist in responding to incidents of this nature and are readily available on site.

**H. Contact details of relevant authorities** - See section G below for all contact details

### I. Warnings and Updates

#### Communicating with owners and occupiers of local premises and the community

The Marina Manager or nominated representative of Balmain Asset Management / Denarke Pty Ltd shall, upon becoming aware of a pollution incident or event, assess the severity of the incident with regards to impact on:

- Boat owners, marina tenants and occupiers of local premises
- The community

In assessing the severity, consider the following questions:

- Does the pollution incident have the potential to affect a business, household or operation?
- How might it affect them (short and long term)?
- What actions are required to provide protection from harm?

In liaison with the Balmain General Counsel/Chief Operating Officer/Head of Assets/General Manager Customer Experience (or other delegated person), communication with affected properties/premises through a door knock and/or letter drop can begin, to provide the following information relevant to the pollution incident:

- What has happened
- The environmental and, or safety implications for them
- Actions taken or being taken to minimise harm or risk
- What to expect
- Where additional information will be published or available\*

## Nonbank Mortgages / Balmain / d'Albora

- Contact details for further queries or concerns

\*Information may be published on the d'Albora Marinas website, Facebook page, Instagram, or other social media channels as appropriate to the time.

### G. Contact details for activation, notification and response

CONTACT DETAILS		
Name	Position	24-hour Contact details
<b>(i) Persons primarily responsible to activate the response plan</b>		
<b>Site Based Managers</b>	<b>General/Operations/Assistant Managers/Dockmasters</b>	<b>See details below</b>
<b>(ii) Notification of Authorities</b>		
<b>Peter Moxham</b>	Regional Manager NSW	0422 194 024
<b>Paul Vernon</b>	Regional Manager Victoria	04
<b>Murry Offord</b>	<i>Head of Assets (Balmain)</i>	0419 240 222
<b>Michael Finlayson</b>	General Counsel (Balmain)	0402 143 324
<b>Jenni Neumann</b>	Chief Operating Officer (Balmain)	0428 158 703
<b>(iii) Persons responsible for management of pollution response</b>		
<b>Site Based Managers</b>	Brett Lovett	0488 029 140 (Akuna Bay)
	Hayden Brushe	0447 285 346 (Cabarita Point)
	Stefan Butkiewicz	0401 988 840 (Rushcutters Bay)
	Matthew Este	0423 945 387 (The Spit)
	Adam Klufft	0409 726 145 (Nelson Bay)
	Hugh Fletcher	0481 255 440 (Pier 35 & Vic Hbr)
<b>Group Risk Manager</b>	Martin Silk	0402 957 518
<b>Regional Manager</b>	Peter Moxham	0422 194 024
<b>Boatyard Manager Nelson Bay</b>	Matt Bonser	0409 052 400 (Nelson Bay)
<b>(iv) Relevant Authorities – Contact details (in order of industry notification for pollution incidents)</b> <i>See <a href="#">PROTOCOL</a> for further information</i>		
<b>Fire &amp; Rescue</b>	<b>(if immediate threat to human health or property)</b>	<b>000</b>
<b>EPA (or the Appropriate Regulatory Authority (ARA))</b>	Environmental Line Take note of EPA ref. number	131 555
<b>the Ministry of Health</b>	SE (Randwick)	Business hours (02) 9515 9420 After hours (02) 9515 6111
Local Public Health Line (see <a href="#">www</a> for local unit)	SE (Illawarra)	Business hours (02) 9382 8333 After hours (02) 9382 2222
	Newcastle	Business hours (02) 4924 6477 After hours (02) 4924 6477
	Parramatta	Business hours (02) 9840 3603 After hours (02) 9845 5555
	Hornsby	Business hours (02)9477 9400 After hours (02) 9477 9123
<b>SafeWork NSW</b>	Option 2 (May 2016) EPA reference number required	13 10 50
<b>Local Authority</b> (Local councils)	Woollahra Council (RB) Port Stephens Council (NB)	(02) 9391 7000 (02) 4980 0255

## Nonbank Mortgages / Balmain / d'Albora

	Ryde City Council (CP)	(02) 9952 8222
	Warringah City Council (TS, AB)	(02) 9942 2111
<b>Fire and Rescue NSW</b>	If situation warranted 000 call you do not need to call again	1300 729 579